

THE COMPANIES ACT 2006

**COMPANY LIMITED BY GUARANTEE AND NOT
HAVING A SHARE CAPITAL**

**ARTICLES OF ASSOCIATION
OF
THE INSTITUTE OF ANIMAL TECHNOLOGY**

Adopted pursuant to a Special Resolution passed on 1st April 2009

GENERAL

1. In these regulations the following words and phrases shall bear the meanings set opposite to them respectively (if not inconsistent with the subject or context):-

WORDS

MEANINGS

These presents

These Articles of Association and the regulations of the Institute from time to time in force

The Institute

The above-named Company

The Council

The Council of Management for the time being of the Institute being the board of directors

A member of the Council

A director

The Office

The registered office of the Institute

The Seal

The common seal of the Institute

The United Kingdom

Great Britain and Northern Ireland

Month

Calendar month

The Act

The Companies Act 2006

The word "member" shall (unless the context otherwise requires) mean any member of the Institute. However when it appears as "Member" it shall mean a person admitted as such pursuant to Regulation 6; Words importing the singular number only shall include the plural number and vice versa;

Words importing the masculine gender only shall include the feminine gender; and

Words importing persons shall include corporations.

References to any Section or Part of any Statute shall include the terms of that Section or Part as amended or re-enacted from time to time.

Subject as aforesaid any words or expressions defined in the Act or any statutory modification thereof in force at the date on which these presents become binding on the Institute shall if not inconsistent with the subject or context bear the same meanings in these presents.

2. The number of members shall be two thousand or such greater number as the Council may from time to time designate.

3. The provisions of the Act shall be observed by the Institute and every member of the Institute shall either sign a written consent to become a member or sign the register of members on becoming a member.

4. The Institute is established for the purposes expressed in the Memorandum of Association.

5. No person shall be admitted a member of the Institute unless he is approved by the Council.

6. The members of the Institute shall be divided in the following classes:-

President, Vice President, Honorary Fellows, Fellows, Honorary Members, Life

Members, Members, Associate Members and Affiliate Members.

PRESIDENT AND VICE-PRESIDENTS

A President and not more than twenty-four Vice-Presidents may be elected for a term of one year by the Institute in General Meeting. Any person appointed as President or Vice-President may be reappointed for one or more subsequent terms of one year.

HONORARY FELLOWS

The Council may elect as an Honorary Fellow any member who in the opinion of the Council shall have given long and valuable service in the interests of the Institute. An Honorary Fellow shall be entitled to enjoy all the privileges of a Fellow for so long as he shall remain a member of the Institute but shall not be required to contribute to the funds of the Institute except in the case of a winding up. Not more than two Honorary Fellows shall be elected in any one calendar year.

FELLOWS

For admission into the class of Fellows every candidate shall fulfil the following conditions:-

- (1) Shall be approved by the Council; and
- (2) Shall have passed the IAT Membership Application Module; and
- (3) either:-
 - (a) having passed the Membership examination or the IAT National Certificate in Animal Technology, shall have fulfilled the rules and conditions of examinations as may from time to

time be laid down by Council and shall have passed the Fellowship examination and be approved by Council; or

- (b) shall have obtained a Bachelor of Science Degree in Animal Technology (or other equivalent qualification approved by Council) and shall either be a Member with at least 5 years' experience (as specified by the Council) or shall demonstrate to the Council such level of experience as it may require from time to time; or
- (c) having been admitted as a Member shall submit a thesis or critical review acceptable to Council and fulfil such other conditions of examination as may from time to time be laid down and be approved by Council.

HONORARY MEMBERS

The Council may nominate as an Honorary Member any person who in the opinion of the Council has substantially furthered the interests of the Institute, subject to the approval of the Annual General Meeting. The period of election for an Honorary Member will be five years.

LIFE MEMBERS

The Council may elect as a Life Member any person in recognition of especially long and valuable service to the Institute. Only one Life Member may be created in any calendar year. A person to be appointed as a Life Member shall be invited to attend at the Institute's expense the Annual General Meeting at which such appointment is to be announced. A Life Member shall be exempt from payment of annual membership subscriptions and registration fees for all meetings of the Institute. Subject to Article 9(iv) and Article 44(i) a Life Member shall hold such appointment and shall be exempt from subscriptions and fees as aforesaid for his lifetime.

MEMBERS

For admission into the class of Member every candidate shall fulfil the following conditions:-

- (1) shall be approved by the Council; and
- (2) shall have passed the IAT Membership Application Module; and
- (3) either:-
 - (a) having qualified as an Associate Member shall have fulfilled the rules and conditions of examinations as may from time to time be laid down by Council and shall have passed the Membership examination; or
 - (b) shall have been awarded the IAT National Certificate in Animal Technology (Level 3); or
 - (c) shall have passed such alternative examination or shall hold such qualification as shall from time to time be approved by Council.

ASSOCIATE MEMBERS

For admission into the class of Associate Member every candidate shall fulfil the following conditions:-

- (1) shall be approved by the Council; and
- (2) shall have passed the IAT Membership Application Module; and

- (3) shall have worked in the field of animal technology for a period of at least one year immediately preceding the date of admission; and
- (4) either:-
 - (a) shall have fulfilled the rules and conditions of examination as may from time to time be laid down by Council and shall have passed the Certificate in Laboratory Animal Technology; or
 - (b) shall have been awarded the IAT First Diploma in Animal Technology (Level 2); or
 - (c) shall have passed such alternative examination or shall hold such qualification as shall from time to time be approved by Council.

AFFILIATE MEMBERS

For admission to the class of Affiliate Members candidates should normally be either:

- (a) currently working with laboratory animals in a designated establishment; or
- (b) a person whose interests and/or profession are closely allied to those of the Institute; or
- (c) shall have been awarded the IAT First Certificate in Animal Husbandry (Level 2).

PRIVILEGES OF MEMBERS

7. A Fellow may use the letters F.I.A.T.; a Member may use the letters M.I.A.T; and an Honorary Fellow may use the letters F.I.A.T. (hon.) after his name. No other member shall indicate his membership of the Institute by use of letters.

8. Diplomas stating the class of membership may be issued by the Council and every Diploma shall be under the seal of the Institute and shall be in such a form as the Council may decide. Each Diploma shall be the property of the Institute and upon a member ceasing to be a member shall be recoverable on demand.

9. (i) All candidates for membership must complete an application form giving details of employment and address of place of employment. Any changes thereof must be notified to the Registrar of the Institute.

(ii) Fees for membership shall be determined by Council and approved by General Meeting. All such fees must be paid on application for membership and annually thereafter on 1st January.

(iii) Any member liable to pay a subscription who fails to pay the subscription during the year will ipso facto cease to be a member. Such member may be re-admitted at the discretion of the Council upon payment of such fee as Council shall in their discretion determine.

(iv) A member may at any time withdraw from the Institute by giving not less than fourteen days' notice to expire on the next following 1st January. Membership shall not be transferable and shall cease on death.

(v) All members shall abide by the Ethical Statement which shall be approved by Council from time to time.

(vi) All members being Registered Animal Technologists (RAnTech) shall comply with the provisions of the Guide to Professional Conduct which shall be

approved by the Council from time to time.

GENERAL MEETINGS

10. The Institute shall hold a General Meeting in every calendar year as its Annual General Meeting at such time and place as may be determined by the Council and shall specify the meeting as such in the notices calling it provided that every Annual General Meeting shall be held not more than fifteen months after the holding of the last preceding Annual General Meeting.

11. All General Meetings other than Annual General Meetings shall be called Extraordinary General Meetings.

12. The Council may whenever they think fit convene an Extraordinary General Meeting and Extraordinary General Meetings shall also be convened on such requisition or in default may be convened by such requisitionists, as provided by Sections 303, 304 and 305 of the Act.

13. Twenty-one days' notice in writing at the least of every Annual General Meeting and of every meeting convened to pass a Special Resolution and fourteen days' notice in writing at the least of every other General Meeting (exclusive in every case both of the day on which it is served or deemed to be served and of the day for which it is given) specifying the place, the day and the hour of meeting and in the case of special business the general nature of that business shall be given in manner hereinafter mentioned to such persons (including the Auditors) as are under these presents or under the Act entitled to receive such notices from the Institute . With the consent of all members having the right to attend and vote thereat, or of such proportion of them as is prescribed by the Act in the case of meetings other than Annual General Meetings, a meeting may be convened by such notice as those members may think fit.

14. The accidental omission to give notice of a meeting to, or the non-receipt of such notice by, any person entitled to receive notice thereof shall not invalidate any resolution passed, or proceeding had at any meeting.

PROCEEDINGS AT GENERAL MEETINGS

15. All resolutions proposed at General Meetings shall be Special Resolutions with the exception of the consideration at the Annual General Meeting of the income and expenditure account and balance sheet and the reports of the Council and of the Auditors the election of members of the Council in the place of those retiring and the appointment of and the fixing of the remuneration of the Auditors which matters may be approved by Ordinary Resolutions.

16. No business shall be transacted at any General Meeting unless a quorum is present when the meeting proceeds to business. Save as herein otherwise provided fifty members present in person or by proxy shall be a quorum.

17. If within half an hour from the time appointed for the holding of a General Meeting a quorum is not present the meeting if convened on the requisition of members shall be dissolved. In any case it shall stand adjourned to the same day in the next week at the same time and place or at such other place as the Council may determine and if at such adjourned meeting a quorum is not present within half an hour from the time appointed for holding the meeting the members present in person or by proxy shall be a quorum.

18. The President or in his absence the Chairman (if any) of the Council shall preside as chairman at every General Meeting but if there be no such chairman or if at any meeting he shall not be present within fifteen minutes after the time appointed for holding the same or shall be unwilling to preside the members present shall choose some member of the Council or if no such member be present or if all the members of the Council present decline to take the chair they shall choose some member of the Institute who shall be present to preside.

19. The chairman may with the consent of any meeting at which a quorum is present (and shall if so directed by the meeting) adjourn the meeting from time to time and from place to place but no business shall be transacted at any adjourned meeting other than business which might have been transacted at the meeting from which the adjournment took place. Whenever a meeting is adjourned for thirty days or more notice of the adjourned meeting shall be given in the same manner as of an original meeting. Save as aforesaid the members shall not be

entitled to any notice of an adjournment or of the business to be transacted at an adjourned meeting.

20. At any General Meeting a resolution put to the vote of the meeting shall be decided on a show of hands. A poll may be demanded before or upon the declaration of the result of the show of hands by the chairman or by at least three members present in person or by a member or members present in person or by proxy and representing one-tenth of the total voting rights of all the members having the right to vote at the meeting. Unless a poll be so demanded a declaration by the chairman at the meeting that a resolution has been carried, or carried unanimously or by a particular majority, or lost, or not carried by a particular majority and entry to that effect in the minute book of the Institute shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against that resolution. The demand for a poll may be withdrawn.

21. Subject to the provisions of Article 22 if a poll be demanded in manner aforesaid it shall be taken at such time and place and in such manner as the chairman of the meeting shall direct and the result of the poll shall be deemed to be the resolution of the meeting at which the poll was demanded.

22. No poll shall be demanded on the election of a chairman of a meeting or on any question of adjournment.

23. In the case of an equality of votes whether on a show of hands or on a poll the chairman of the meeting shall be entitled to a second or casting vote.

24. The demand of a poll shall not prevent the continuance of a meeting for the transaction of any business other than the question on which a poll has been demanded.

VOTES OF MEMBERS

25. Each member (other than Affiliate Members) shall have one vote. Affiliate Members shall have no vote. Honorary Members shall retain the voting rights applicable to their previous class of membership (if any) but subject thereto shall have no vote.

26. (a) Any member of the Institute entitled to attend and vote at a General Meeting shall be entitled to appoint another member as his proxy to attend and vote instead of him.
- (b) The instrument appointing a proxy shall be in writing under the hand of the appointor or of his attorney duly authorised in writing or if the appointor is a corporation either under seal or under the hand of an officer or attorney duly authorised.
- (c) On a poll votes may be given either personally or by proxy.
- (d) The instrument appointing a proxy and the power of attorney or other authority if any under which it is signed or a notarially certified copy of that power of authority shall be deposited at the Office or at such other place within the United Kingdom as is specified for the purpose in the notice convening the meeting not less than forty-eight hours before the time for holding the meeting or adjourned meeting at which the person named in the instrument proposes to vote, or in the case of a poll not less than twenty-four hours before the time appointed for the taking of the poll, and in default the instrument of proxy shall not be treated as valid.
- (e) An instrument appointing a proxy shall be in the following form or a form as near thereto as circumstances admit:-

The Institute of Animal Technology

I

of

being a member of the above-named Institute hereby appoint

of

or failing him

of

as my proxy to vote for me on my behalf at the (Annual or Extraordinary as the

case may be) General Meeting of the Institute to be held on the
day of and at any adjournment thereof

Signed this day of

- (f) Where it is advised to afford members an opportunity of voting for or against a resolution the instrument appointing a proxy shall be in the following form or a form as near thereto as circumstances admit:-

I
of
being a member of the above-named Institute hereby appoint

of
or failing him
of
as my proxy to vote for me on my behalf at the (Annual or Extraordinary as the
case may be) General Meeting of the Institute to be held on the
day of and at any adjournment thereof

Signed this day of

This form is to be used (in favour of) (against) the resolution.

Unless otherwise instructed the proxy will vote as he thinks fit.

- (g) The instrument appointing a proxy shall be deemed to confer authority to demand or join in demanding a poll.
- (h) A vote given in accordance with the terms of an instrument of proxy shall be valid notwithstanding the previous death or insanity of the principal or revocation of the proxy or of the authority under which the proxy was executed unless notice in writing of such death, insanity or revocation as aforesaid shall have been received by the Company at the Office before the commencement of

the meeting or adjourned meeting at which the proxy is used.

COUNCIL OF MANAGEMENT

27. Until otherwise determined by a General Meeting the number of members of the Council shall not be less than twelve nor more than twenty-five. Subject to regulation 28 each member of the Council shall be elected as such at an Annual General Meeting.

28. The Council may from time to time and at any time appoint any member who is a Member or Fellow of the Institute as a member of the Council either to fill a casual vacancy or by way of addition to the Council provided that the prescribed maximum be not thereby exceeded. Any member so appointed shall retain his office only until the next Annual General Meeting but he shall then be eligible for re-election.

29. No person who is not a Member or Fellow of the Institute shall in any circumstances be eligible to hold office as a member of the Council.

POWERS OF THE COUNCIL

30. The business of the Institute shall be managed by the Council which may exercise all such powers of the Institute and do on behalf of the Institute all such acts as may be exercised and done by the Institute and as are not by statute or by these presents required to be exercised or done by the Institute in General Meeting subject nevertheless to any regulations of these presents, to the provisions of the statutes for the time being in force and affecting the Institute, and to such regulations being not inconsistent with the aforesaid regulations or provisions as may be prescribed by the Institute in General Meeting, but no regulation made by the Institute in General Meeting shall invalidate any prior act of the Council which would have been valid if such regulation had not been made.

31. The members for the time being of the Council may act notwithstanding any vacancy in their body provided always that in case the members of the Council shall at any time be less than the minimum number prescribed by or in accordance with these presents it shall be lawful for them to act as the Council for the purpose of admitting persons to membership of

the Institute, filling vacancies in their body, or of summoning a General Meeting, but not for any other purpose

OFFICERS

32. The Chairman, the Vice-Chairman, the Treasurer, the Assistant Treasurer, the Secretary and the Assistant Secretary shall each be appointed by the Council for such time not exceeding one year at such remuneration and upon such conditions as the Council may think fit and any person so appointed may be removed by the Council. The provisions of sections 162 to 167 inclusive and 275 to 279 inclusive of the Act shall apply and be observed. Any person appointed as Chairman, Treasurer or Secretary may hold office as such for not more than five consecutive years and having held such office for five consecutive years shall not be eligible for re-election to the same office during the period of two years immediately following the said period of five years. The Council may from time to time by resolution appoint (and remove) such other officers as it may deem necessary.

THE SEAL

33. The seal of the Institute shall not be affixed to any instrument except by the authority of a resolution of the Council and in the presence of at least two members of the Council or one member of the Council and the Secretary which persons shall sign every instrument to which the seal shall be so affixed in their presence and in favour of any purchaser or person bona fide dealing with the Institute such signatures shall be conclusive evidence of the fact that the seal has been properly affixed.

DISQUALIFICATION OF MEMBERS OF THE COUNCIL

34. The office of a member of the Council shall be vacated:-

(a) if a receiving order is made against him or he makes any arrangement or

composition with his creditors

- (b) if he becomes of unsound mind
- (c) if he ceases to be a Member or Fellow of the Institute
- (d) if by notice in writing to the Institute he resigns his office
- (e) if he ceases to hold office by reason of any order made under the Company Directors Disqualification Act 1986

ROTATION OF MEMBERS OF THE COUNCIL

35. At each Annual General Meeting one third of the members of the Council for the time being or if their number is not a multiple of three then the number nearest one-third shall retire from office.

36. The members of the Council to retire shall be those who have been longest in office since their last election or appointment. As between members of equal seniority the members to retire shall in the absence of agreement be selected from among by them lot. The length of time a member has been in office shall be computed from his last election or appointment. A retiring member of the Council shall be eligible for re-election.

37. The Institute may at the meeting at which a member of the Council retires in manner aforesaid fill the vacated office by electing a person thereto and in default the retiring member shall if offering himself for re-election be deemed to have been re-elected unless at such meeting it is expressly resolved not to fill such vacated office or unless a resolution for the re-election of such member shall have been put to the meeting and lost.

38. No person not being a member of the Council retiring at the meeting shall unless recommended by the Council for election be eligible for election to membership of the

Council at the General Meeting unless within the prescribed time before the day appointed for the meeting there shall have been given to the Secretary notice in writing by some member duly qualified to be present and vote at the meeting for which such notice is given of his intention to propose such person for election and also notice in writing signed by the person to be proposed of his willingness to be elected. The prescribed time above mentioned shall be such that between the date when the notice is served or deemed to be served and the day appointed for the meeting there shall not be less than four nor more than twenty-eight intervening days.

39. The Institute may from time to time in General Meeting increase or reduce the number of members of the Council and determine in what rotation such increased or reduced number shall go out of office and may take the appointments necessary for effecting any such increase. In addition and without prejudice to the provisions of section 168 of the Act the Institute may by Extraordinary Resolution remove any member of the Council before the expiration of his period of office and may by an Ordinary Resolution appoint another qualified member in his stead but any person so appointed shall retain his office so long only as the member in whose place he is appointed would have held the same if he had not been removed.

PROCEEDINGS OF THE COUNCIL

40. The Council may meet together for the despatch of business, adjourn and otherwise regulate their meetings as they think fit and determine the quorum necessary for the transaction of business. Unless otherwise determined twelve shall be a quorum. Questions arising at any meeting shall be decided by a majority of votes of those present. In case of an equality of votes the Chairman shall have a second or casting vote.

41. A member of the Council may, and on the request of a member of the Council the Secretary shall, at any time summon a meeting of the Council by notice served upon the members of the Council. A member of the Council who is absent from the United Kingdom shall not be entitled to notice of a meeting.

42. If at the time of any meeting of the Council no person shall be appointed to the position of Chairman or if at any meeting the Chairman be not present within five minutes after the time appointed for holding the meeting and willing to preside and in the absence of the Vice Chairman or in the event of his unwillingness to preside the members of the Council present shall choose one of their number to be chairman of the meeting

43. A meeting of the Council at which a quorum is present shall be competent to exercise all the authorities, powers and discretions by or under the regulations of the Institute for the time being vested in the Council generally

44. (a) The Council may delegate any of their powers to committees consisting of such member or members of the Council as they think fit and any committee so formed shall in the exercise of the powers so delegated conform to any regulations imposed on it by the Council.

(b) The Council shall appoint a Board of Educational Policy who shall elect one of their members to act as Secretary to the Board of Educational Policy. The Board of Educational Policy shall be responsible for the conduct of examinations and for arranging training courses. It may with the approval of the Council appoint such temporary officers as may from time to time be necessary.

(c) Council shall appoint a Registration and Accreditation Board who shall keep an annual Register of Animal Technologists who have agreed to abide by the current Guide to Professional Conduct.

(d) The Council shall appoint an Editor or an Editorial Board who shall be responsible for the Council's publications. The Editorial Board may with the approval of the Council appoint such other officers as it may deem necessary.

(e) The Council may also appoint such other officers, boards and committees as it may deem necessary.

- (f) Such boards and committees as are appointed by Council shall conform to any regulations as may be imposed on them and shall report to Council at such times as may be determined.
- (g) The Council shall appoint a Preliminary Investigation Committee which shall be charged with the duty of carrying out a preliminary investigation into the conduct of any member who has been alleged:-
 - (i) to have breached the provisions of the Ethical Statement;
 - (ii) in the case of a Registered Animal Technologist, to have contravened the provisions of the Guide to Professional Conduct;
 - (iii) to have been convicted of a criminal offence rendering him unfit to remain a member of the Institute;
 - (iv) to have conducted himself in a manner unbecoming a member of the Institute or which may bring the Institute into disrepute

and of deciding whether the matter shall be referred to the Disciplinary Committee appointed under the next succeeding paragraph.

- (h) The Council shall appoint a Disciplinary Committee (the members of which shall not include any member of the Preliminary Investigation Committee appointed under the last preceding paragraph) charged with the duty of considering and determining any case referred to it by the Preliminary Investigation Committee.
- (i) If the Disciplinary Committee shall make a finding against a member that the allegation brought against him in terms of paragraph (g) of this Article has been proved, the Disciplinary Committee shall have the power to order that he be reprimanded, removed from the Register of Animal Technologists (in cases brought under paragraph (g) (ii) only), denied any title or status accorded to him

by the Institute, or excluded from membership of the Institute.

- (j) The Council shall make Rules governing the membership and procedure of the Preliminary Investigation and Disciplinary Committees, the making of any appeal from a finding of the Disciplinary Committee, applications for restoration to the Register of Animal Technicians after a minimum period of six months from the removal of the name from the register, and the notification and publication of findings of the Disciplinary Committee.

45. All acts bona fide done by any meeting of the Council or any committee of the Council or by any person acting as a member of the Council shall notwithstanding it be afterwards discovered that there was some defect in the appointment or continuance in office of any such member or person acting as aforesaid or that they or any of them were disqualified be as valid as if every such person has been duly appointed or had duly continued in office and was qualified to be a member of the Council.

46. The Council shall cause proper minutes to be made of all appointments of officers made by the Council and of committees of the Council and all business transacted at such meetings and any such minutes of any meeting if purporting to be signed by the Chairman of the next succeeding meeting shall be sufficient evidence without any further proof of the facts therein stated.

47. A resolution in writing signed by all the members for the time being of the Council or of any committee of the Council who are entitled to receive notice of a meeting of the Council or of such committee shall be as valid and effectual as if it had been passed at a meeting of the Council or of such committee duly convened and constituted.

ACCOUNTS

48. The Council shall cause proper books of accounts to be kept with respect to:-

- (a) all sums of money received and expended by the Institute and the matters in

respect of which such receipts and expenditure take place;

- (b) all sales and purchases of goods by the Institute; and
- (c) the assets and liabilities of the Institute.

Proper book shall not be deemed to be kept if there are not kept such books of accounts as are necessary to give a true and fair view of the state of the affairs of the Institute and to explain its transactions.

49. The books of accounts shall be kept at the Office or subject to section 388 of the Act at such other place or places as the Council shall think fit and shall always be open to the inspection of the members of the Council.

50. The Council shall from time to time determine whether and to what extent and at what times and places and under what conditions or regulations the accounts and books of the Institute or any of them shall be open to the inspection of members not being members of the Council and no member (not being a member of the Council) shall have any right of inspecting any account or book or document of the Institute except as conferred by statute or authorised by the Council or by the Institute in General Meeting.

51. At the Annual General Meeting in every year the Council shall lay before the Institute a proper income and expenditure account for the period since the last preceding account made up to a date not more than four months before such meeting together with a proper balance sheet made up as at the same date. Every such balance sheet shall be accompanied by proper reports of the Council and the Auditors and copies of such account, balance sheet and reports (all of which shall be framed in accordance with any statutory requirements for the time being in force) and of any other documents required by law to be annexed or attached thereto or to accompany the same shall not less than twenty-one clear days before the date of the meeting subject nevertheless to the provisions of section 423 of the Companies Act 2006 be sent to the Auditors and to all other persons entitled to receive the notices of General Meetings in the manner in which notices are hereinafter directed to be served. The Auditors' report shall be open to inspection and be read before the meeting.

AUDIT

52. Once at least in every year the accounts of the Institute shall be examined and the correctness of the income and expenditure account and balance sheet ascertained by one or more properly qualified Auditor or Auditors.

53. Auditors shall be appointed in accordance with Section 485 of the Companies Act 2006 and their duties shall be regulated by Chapter 3 of Part 16 of the Act.

NOTICES

54. A notice may be served by the Institute upon any member either personally or by sending it through the post in a prepaid letter addressed to such member at his registered address as appearing in the register of members.

55. Any member described in the register of members by an address not within the United Kingdom who shall from time to time give the Institute an address with the United Kingdom at which notices may be served upon him shall be entitled to have notices served upon him at such address but save as aforesaid and as provided by the Act only those members who are described in the register of members by an address within the United Kingdom shall be entitled to receive notices from the Institute.

56. Any notice if served by post shall be deemed to have been served on the day following that on which the letter containing the same is put into the post and in proving such service it shall be sufficient to prove that the letter contained the notice, was properly addressed, and was put into the post office as a prepaid letter

DISSOLUTION

57. Clause 8 of the Memorandum of Association relating to the winding up and dissolution of the Institute shall have effect as if the provisions thereof were repeated in these

Articles.

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